

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

Office Order

The following Committees are constituted to assist the Principal of the college for smooth running of academic, administrative and financial matters of the college for the Academic Year 2024-25

Principal & Chairman: Dr. K RATNA MANIKYAM, M. Com., M.B.A., M.Phil., Ph.D.

Vice-Principal & Academic Coordinator: Mr. M Sekhar, MSc, B.Ed.

I. STUDENT ADVISORY COMMITTEE

1. Kum. G Harathi	Lecturer in Commerce	Convener
2. Sri. G Venkata Rao	Lecturer in Economics	Member
3. Sri. M Sekhar	Lecturer in Physics	Member
4. Smt. K Shakunthala	Lecturer in Chemistry	Member
5. Smt. K Sri Devi	Lecturer in Telugu	Member

II. ANTI-RAGGING COMMITTEE

1. Kum. G Harathi	Lecturer in Commerce	Convener
2. Sri. G Venkata Rao	Lecturer in Economics	Member
3. Sri. R Ch Nageswara Rao	Lecturer in English	Member
4. Sri. M Sekhar	Lecturer in Physics	Member
5. Smt. Dr. Y Padma	Lecturer in Botany	Member
6. Smt. K Sailaja	Lecturer in Hindi	Member

III. ADMISSIONS COMMITTEE

1. Smt. Dr. Y Padma	Lecturer in Botany	Convener
2. Sri. M Sekhar	Lecturer in Physics	Member
3. Sri. G Venkata Rao	Lecturer in Economics	Member
4. Sri. R Ch Nageswara Rao	Lecturer in English	Member
5. Smt. K Shakunthala	Lecturer in Chemistry	Member
6. Kum. G Harathi	Lecturer in Commerce	Member
7. Sri. N Ramesh	Lecturer in Computer Science	Member
8.	Lecturer in History	Member
9. Sri. N Kannaiah	Herbarium Keeper, Non-Teaching	Member
10. Sri. V Subba Rao	Lab Asst, Non-teaching	Member

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

IV. ATTENDANCE COMMITTEE / CAR

1. Smt. K Sri Devi	Lecturer in Telugu	Convener
2. Smt. K Sri Lakshmi	Lecturer in Maths	Member
3. Smt. S Appanamma	Lecturer in Political Science	Member
4. Sri. Chandraiah	OS, non-teaching	Member

V. SPORTS & GAMES

1. Kum. R Mounika	Lecturer in Commerce	Convener
2. Sri. Ch Raja Babu	Lecturer in English	Member
3.	Lecturer in History	Member
4. Smt. P. Alivelu Mangatayaru	Lecturer in Horticulture	Member
5. Sri. K Seenaiiah	Record Asst. Non-teaching	Member
6. Sri. G Sai Kumar	Lecturer in Botany	Member

VI. CULTURAL COMMITTEE

1. Kum. G Harathi	Lecturer in Commerce	Convener
2. Sri. G Venkata Rao	Lecturer in Economics	Member
3. Sri. M Sekhar	Lecturer in Physics	Member
4. Sri. R Ch Nageswara Rao	Lecturer in English	Member
5. Smt. Dr. Y Padma	Lecturer in Botany	Member
6. Smt. K Shakunthala	Lecturer in Chemistry	Member
7. Kum. R Mounika	Lecturer in Commerce	Member
8. Sri. G Sai Kumar	Lecturer in Botany	Member

VII. EXAMS COMMITTEE

1. Smt. Dr. Y Padma	Lecturer in Botany	Convener
2. Smt. S Appanamma	Lecturer in Political Science	Member
3. Sri. N Ramesh	Lecturer in Computer Science	Member
4. Sri. V Subba Rao	Lab Asst, Non-teaching	Member
5. Sri. N Kannaiah	Herbarium Keeper, Non-Teaching	Member

VIII. PARENT TEACHERS' ASSOCIATION

1. Smt. S Appanamma	Lecturer in Political Science	Convener
2. Smt. K Sailaja	Lecturer in Hindi	Member

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

3. Sri. Ch Raja Babu	Lecturer in English	Member
4. Sri. K Seenaiiah	Record Asst. Non-teaching	Member

IX. NSS & RED RIBBON CLUB

1. Sri. G Sai Kumar	Lecturer in Botany	Convener
2. Smt. K Shakunthala	Lecturer in Chemistry	Member
3. Smt. Dr. Y Padma	Lecturer in Botany	Member
4. Smt. P. Alivelu Mangatayaru	Lecturer in Horticulture	Member
5. Sri. B Sangam Naidu	Non-Teaching	Member
6. Sri. G Mangaiah	Scavenger, Non-Teaching	Member

X. ECO CLUB

1. Smt. Dr. Y Padma	Lecturer in Botany	Convener
2. Sri. G Sai Kumar	Lecturer in Botany	Member
3. Smt. K Shakunthala	Lecturer in Chemistry	Member
4. Smt. P. Alivelu Mangatayaru	Lecturer in Horticulture	Member
5.	Lecturer in History	Member
6. Sri. G Mangaiah	Scavenger, Non-Teaching	Member

XI. WOMEN EMPOWERMENT CELL

1. Smt. K Sailaja	Lecturer in Hindi	Convener
2. Smt. K Shakunthala	Lecturer in Chemistry	Member
3. Smt. S Appanamma	Lecturer in Political Science	Member
4. Smt. K Sri Devi	Lecturer in Telugu	Member
5. Smt. K Sri Lakshmi	Lecturer in Maths	Member
6. Smt. P. Alivelu Mangatayaru	Lecturer in Horticulture	Member

XII. FACULTY FORM

1. Sri. G Venkata Rao	Lecturer in Economics	Convener
2. Sri. R Ch Nageswara Rao	Lecturer in English	Member
3. Sri. M Sekhar	Lecturer in Physics	Member
4. Smt. Dr. Y Padma	Lecturer in Botany	Member
5. Smt. K Sailaja	Lecturer in Hindi	Member
6. Smt. K Sri Lakshmi	Lecturer in Maths	Member

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

XIII. LITERARY COMMITTEE

- | | | |
|----------------------|---------------------|----------|
| 1. Smt. K Sri Devi | Lecturer in Telugu | Convener |
| 2. Smt. K Sailaja | Lecturer in Hindi | Member |
| 3. Sri. Ch Raja Babu | Lecturer in English | Member |

XIV. PURCHASING COMMITTEE

- | | | |
|----------------------------|-------------------------------|----------|
| 1. Sri. G Venkata Rao | Lecturer in Economics | Convener |
| 2. Sri. R Ch Nageswara Rao | Lecturer in English | Member |
| 3. Sri. M Sekhar | Lecturer in Physics | Member |
| 4. Smt. S Appanamma | Lecturer in Political Science | Member |
| 5. Kum. G Harathi | Lecturer in Commerce | Member |
| 6. Sri. N.V.V.S.N. Murthy | Jr. Asst, Non-Teaching | Member |

XV. CPDC

- | | | |
|---------------------------------|-----------------------|----------------|
| 1. Sri. Y Ramalinga Reddy | | CPDC Secretary |
| 2. Sri. K Krishna | | Member |
| 3. Sri. R Ram Prasad | | Member |
| 4. Sri. M Raja | | Member |
| 5. Sri. Md Jawhar | | Member |
| 6. Sri. Ch. V.V. Satyanarayana | | Member |
| 7. Sri. G Suresh Kumar Chowdary | | Member |
| 8. Sri. G Venkata Rao | Lecturer in Economics | Member |
| 7. Sri. M Sekhar | Lecturer in Physics | Member |
| 9. Kum. G Harathi | Lecturer in Commerce | Member |
| 10. Smt. K Sailaja | Lecturer in Hindi | Member |

XVI. RESTRUCTURED FEE COMMITTEE

- | | | |
|----------------------------|----------------------------|----------|
| 1. Sri. M Sekhar | Lecturer in Physics | Convener |
| 2. Sri. G Venkata Rao | Lecturer in Economics | Member |
| 3. Sri. R Ch Nageswara Rao | Lecturer in English | Member |
| 4. Kum. G Harathi | Lecturer in Commerce | Member |
| 5. Smt. K Sailaja | Lecturer in Hindi | Member |
| 7. Sri. B Sangam Naidu | Store-Keeper, Non-Teaching | Member |

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

XVII. JKC & CAREER GUIDANCE CELL

1. Sri. R Ch Nageswara Rao	Lecturer in English	Convener
2. Sri. Ch Raja Babu	Lecturer in English	Member
3. Smt. Dr. Y Padma	Lecturer in Botany	Member

XVIII. PLACEMENT CELL

1. Sri. R Ch Nageswara Rao	Lecturer in English	Convener
2. Kum. G Harathi	Lecturer in Commerce	Member
3. Sri. Ch Raja Babu	Lecturer in English	Member

XIX. NAAC & IQAC

1. Sri. R Ch Nageswara Rao	Lecturer in English	Coordinator
2. Smt. Dr. Y Padma	Lecturer in Botany	Member
3. Sri. G Venkata Rao	Lecturer in Economics	Member
4. Sri. M Sekhar	Lecturer in Physics	Member
5. Sri. N.V.V.S.N. Murthy	Jr. Asst, Non-Teaching	Member

XX. SCHOLARSHIP COMMITTEE

1. Sri. G Venkata Rao	Lecturer in Economics	Convener
2. Sri. N Kannaiah	Herbarium Keeper, Non-Teaching	Member
3. Sri. V Subba Rao	Lab Asst, Non-teaching	Member
4. Sri. B Sangam Naidu	Store-Keeper, Non-Teaching	Member
5. Sri. K Seeniah	Record Asst. Non-teaching	Member

XXI. GRIEVANCE CELL

1. Smt. S Appanamma	Lecturer in Political Science	Convener
2. Smt. K Sailaja	Lecturer in Hindi	Member
3. Sri. R Ch Nageswara Rao	Lecturer in English	Member
4. Sri. M Sekhar	Lecturer in Physics	Member

XXII. RTI COMMITTEE

1. Sri. Dr. K Ratna Manikyam	Principal	Convener
2. Sri. M Sekhar	Lecturer in Physics	Member
3. Sri. G Venkata Rao	Lecturer in Economics	Member

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

4. Smt. S Appanamma	Lecturer in Political Science	Member
5. Smt. K Sailaja	Lecturer in Hindi	Member
6. Sri. N.V.V.S.N. Murthy	Jr. Asst, Non-Teaching	Member

XXIII. ADDITIONAL CHARGES FOR REGULAR FACULTY

1. SIP	Smt. K Shakunthala	Lecturer in Chemistry
2. Website	Sri. N Ramesh	Lecturer in Computer Science
3. FRS	Kum. G Harathi	Lecturer in Commerce
4. Janmabhoomi	Kum. G Harathi	Lecturer in Commerce
5. OTLP	Sri. G Sai Kumar	Lecturer in Zoology
6. Physical Education	Kum. R Mounica	Lecturer in Commerce
7. Library	Smt. S Appanamma	Lecturer in Political Science
8. History	Sri. G Venkata Rao	Lecturer in Economics
9. Zoology	Smt. Dr. Y Padma	Lecturer in Botany
10. Horticulture	Smt. Dr. Y Padma	Lecturer in Botany

XXIV. TIMETABLE COMMITTEE

1. Smt. K Sailaja	Lecturer in Hindi	Convener
2. Smt. K Sri Devi	Lecturer in Telugu	Member
3. Sri. N Ramesh	Lecturer in Computer Science	Member

XXV. DIGI LOCKER/ ABC / APAAR

1. Sri. N Ramesh	Lecturer in Computer Science	Convener
2.	Lecturer in History	Member
3. Sri. R Ch Nageswara Rao	Lecturer in English	Member
4. Sri. G Sai Kumar	Lecturer in Botany	Member
5. Kum. R Mounika	Lecturer in Commerce	Member

XXVI. LMS/edX

1. Sri. Ch Raja Babu	Lecturer in English	Convener
2. Sri. R Ch Nageswara Rao	Lecturer in English	Member
3. Kum. G Harathi	Lecturer in Commerce	Member

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

XXVII. CSP/SHORT-TERM INTERNSHIP/LONG-TERM INTERNSHIP

- | | | |
|----------------------------|-----------------------|----------|
| 1. Sri. M Sekhar | Lecturer in Physics | Convener |
| 2. Sri. G Venkata Rao | Lecturer in Economics | Member |
| 3. Sri. R Ch Nageswara Rao | Lecturer in English | Member |
| 4. Smt. K Shakunthala | Lecturer in Chemistry | Member |
| 5. Kum. G Harathi | Lecturer in Commerce | Member |

XXVIII. I-MAP, JOB PORTAL

- | | | |
|----------------------------|------------------------------|----------|
| 1. Sri. M Sekhar | Lecturer in Physics | Convener |
| 2. Sri. R Ch Nageswara Rao | Lecturer in English | Member |
| 3. Smt. Dr. Y Padma | Lecturer in Botany | Member |
| 4. Sri. N Ramesh | Lecturer in Computer Science | Member |

XXIX. CIA

- | | | |
|-----------------------|-------------------------------|----------|
| 1. Smt. K Sri Lakshmi | Lecturer in Maths | Convener |
| 2. Smt. S Appanamma | Lecturer in Political Science | Member |
| 4. Smt. K Sri Devi | Lecturer in Telugu | Member |

XXX. CMR

- | | | |
|------------------------|----------------------------|----------|
| 1. Smt. K Sri Lakshmi | Lecturer in Maths | Convener |
| 2. Smt. K Sailaja | Lecturer in Hindi | Member |
| 3. Sri. K Seenaiiah | Record Asst. Non-teaching | Member |
| 4. Sri. B Sangam Naidu | Store-Keeper, Non-Teaching | Member |

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

WORK DIPLOYMENT

S. No	Name f the faculty	Convener/ Coordinator	Total	Member in a Committee	Total
1	Sri. M Sekhar	i. Restructured Fee Committee, ii. CSP/Short-Term Internship/Long-Term Internship, iii. I-MAP, Job Portal	03	i. Student Advisory Committee, ii. Anti-Ragging Committee, iii. Admissions Committee, iv. Cultural Committee, v. Faculty Form vi. Purchasing Committee vii. CPDC viii. Grievance Cell ix. RTI Committee	09
2	Sri. G Venkata Rao	i. Faculty Form ii. Purchasing Committee iii. Scholarship Committee	03	i. Student Advisory Committee, iii. Anti-Ragging Committee, iii. Admissions Committee, iv. Cultural Committee v. CPDC vi. Restructured Fee Committee vii. NAAC & IQAC viii. RTI Committee ix. CSP/Short-Term Internship/Long-Term Internship	09
3	Sri. R Ch Nageswara Rao	i. JKC & Career Guidance Cell ii. Placement Cell iii. NAAC & IQAC	03	i. Cultural Committee ii. Anti-Ragging Committee, iii. Admissions Committee, iv. Faculty Form v. Purchasing Committee vi. Restructured Fee Committee vii. Grievance Cell viii. Digi Locker/ ABC / APAAR ix. LMS/edX x. I-MAP, Job Portal	09
4	Smt. Dr. Y Padma	i. Admissions Committee, ii. Exams Committee iii. Eco Club	03	i. Anti-Ragging Committee, ii. Cultural Committee iii. NSS & Red Ribbon Club vi. Faculty Form v. JKC & Career Guidance Cell vi. NAAC & IQAC vii. I-MAP, Job Portal	07
5	Smt. K Shakunthala	i. Newsletter, SIP	02	i. Student Advisory ii. Committee, ii. Admissions Committee, iii. Cultural Committee iv. NSS & Red Ribbon Club v. Eco Club vi. Women Empowerment Cell vii. CSP/Short-Term Internship/Long-Term Internship	07

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

6	Kum. G Harathi	i. Student Advisory Committee, ii. Anti-Ragging Committee, iii. Cultural Committee iv. Janmabhoomi v. FRS	05	i. Admissions Committee, ii. Purchasing Committee iii. CPDC iv. Restructured Fee Committee v. Placement Cell vi. LMS/edX vii. CSP/Short-Term Internship/Long-Term Internship	07
7	Smt. S Appanamma	i. Parent Teachers' Association ii. Grievance Cell iii. Library	03	i. Exams Committee ii. Women Empowerment Cell iii. Purchasing Committee iv. CIA v. RTI Committee vi. CSP/Short-Term Internship/Long-Term Internship vii. Attendance Committee /CAR	07
8	Smt. K Sailaja	i. Women Empowerment Cell ii. Literary Committee iii. Timetable Committee	03	i. Anti-Ragging Committee, ii. Parent Teachers' Association iii. CPDC iv. Restructured Fee Committee v. Grievance Cell vi. NAAC & IQAC vii. CMR	07
9	Sri. M N Mohan Rao				
10	Smt. K Sri Devi	i. Attendance Committee / Car ii. Literary Committee	02	i. Student Advisory Committee, ii. Women Empowerment Cell iii. Timetable Committee iv. CIA	04
11	Sri. Ch Raja Babu	LMS/edX	01	i. Sports & Games ii. Parent Teachers' Association iii. Literary Committee iv. JKC & Career Guidance Cell v. Placement Cell	05
12	Smt. K Sri Lakshmi	i. CIA ii. CMR	02	i. Attendance Committee / Car ii. Parent Teachers' Association iii. Women Empowerment Cell iv. Faculty Form	04
13	Sri. N Ramesh	i. Digi Locker/ ABC / APAAR	01	i. Admissions Committee, ii. Exams Committee iii. Timetable Committee iv. I-MAP, Job Portal	
14	Sri. G Sai Kumar	i. NSS & Red Ribbon Club ii. OTLP	02	i. Cultural Committee ii. Sports & Games iii. Eco Club iv. Digi Locker/ ABC / APAAR	04
15	Kum. R Mounika	i. Sports & Games, ii. Physical Education	02	i. Cultural Committee ii. Digi Locker/ ABC / APAAR	02
16	Smt. P. Alivelu Mangatayaru			i. Sports & Games ii. NSS & Red Ribbon Club	04

**GOVERNMENT DEGREE COLLEGE
CHINTURU, ASR Dt, AP**

				iii. Eco Club iv. Women Empowerment Cell	
17	History			i. Admissions Committee, ii. Sports & Games iii. Eco Club vi. Digi Locker/ ABC / APAAR	04
18	Commerce 2				
19	Zoology 2				
20	Sri. N.V.V.S.N. Murthy			i. Purchasing Committee ii. NAAC & IQAC iii. RTI Committee	
21	Sri. Sangam Naidu			i. NSS & Red Ribbon Club ii. Restructured Fee Committee iii. Scholarship Committee iv. CMR	
22	Sri. K Seenaiiah			i. Sports & Games ii. Parent Teachers' Association iii. Scholarship Committee iv. CMR	
23	Sri. N Kannaiah			i. Admissions Committee, ii. Exams Committee iii. Scholarship Committee	
24	Sri. V Subba Rao			i. Admissions Committee, ii. Exams Committee iii. Scholarship Committee	
25	Sri. G Mangaiah			i. NSS & Red Ribbon Club ii. Eco Club	
26	Sri. M Chandraiah			i. Attendance Committee / Car	
27	Smt. Rangamma				